

**ORDINANCE NO. 24-**

**WHEREAS**, the City of Huntsville has affirmed a commitment to supporting sustainability in policy and practice; and

**WHEREAS**, the City had completed the “Green 13” Report in 2012, with the goal of identifying strategies to support more sustainable development in the region; and,

**WHEREAS**, the City completed an update to that report in April 2023, entitled the “Huntsville Environmental Sustainability Committee – Report to the Mayor”; and

**WHEREAS**, a core recommendation from that Report was the establishment of a “Sustainability Commission,” to bring a diverse group of advocates and industry experts together with the goal of advancing and enacting elements of the Report; and

**WHEREAS**, a Sustainability Commission, composed of a wide range of people from various industries that work within or impact the field of sustainability, would guide the implementation of the strategies outlined in the Report and establish the City as a national leader in sustainable practices and businesses;

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Huntsville, Alabama, that there is hereby created and established in the City of Huntsville a commission to be known as the City of Huntsville, Alabama, Sustainability Commission (“Huntsville Sustainability Commission”), which shall consist of eleven (11) regular members. The Mayor shall appoint six members, and the City Council shall appoint the remaining five members; each member of the City council shall appoint one member.

The appointment of members shall be as described in Section 1(b) herein. The Huntsville Sustainability Commission shall also include non-voting *ex officio* members as described in Section 2 herein. The Huntsville Sustainability Commission shall be organized and governed as hereinafter provided:

1. Membership:

(a) Of the regular members first appointed, six (6) members shall serve initial terms of four (4) years, and five (5) members shall serve initial terms of two (2) years. The terms of all appointed members appointed after the expiration of the initial terms shall be four (4) years. Members may be appointed to one additional term upon the expiration of their initial term on the Commission.

(b) All members shall be appointed as follows:

6 members (initial 4-year term) 2024—2028

[one (1) Mayor Appointment and five (5) Council Appointments]

5 members (initial 2-year term) 2024—2026

[five (5) Mayor Appointments]

5 members (full 4-year term) 2026—2030

[five (5) Mayor Appointments]  
6 members (full 4-year term) 2028—2032  
[one (1) Mayor Appointment and five (5) Council Appointments]

(c) Appointments to fill any vacancies occurring because of death or resignation of any members of the Commission shall be made only for the unexpired portion of the term vacated.

(e) Members shall receive no compensation whatsoever for their services, nor shall they receive compensation or per diem for attending meetings; provided, however, that actual and necessary expenses, in amounts no greater than those appropriated by the City Council, incurred in the performance of their duties, may be paid.

2. The following City employees and a representative from the City Council shall serve as non-voting, *ex officio* members of the Board.

The City Administrator;  
One City Council Member;  
Director of Engineering;  
Director of Inspections;  
Director of Landscape Management;  
Director of Natural Resources;  
Director of Water Pollution Control;  
Manager of Urban and Long-Range Planning;

An *Ex officio* member shall not be eligible to serve as an officer of the Commission.

3. Quorum Action by Board – Six (6) regular members of the Huntsville Sustainability Commission shall constitute a quorum for the transaction of business. No member shall act in any case in which he or she has a personal interest. Actions by the Commission shall require six (6) votes for approval.

4. The Huntsville Sustainability Commission shall hold regularly scheduled quarterly meetings at such time and place within the City as it may determine; the Commission may meet more or less frequently if needed, or as a function of subcommittees.

5. The goals of the Huntsville Sustainability Commission are as follows:

- Review, refine, and implement the recommendations from the Report;
- Suggest additional strategies as appropriate;
- Facilitate non-binding partnerships among public and private entities that might help realize the vision of the Report;
- Keep the Report current, based on changing technology and best practices.

6. The Huntsville Sustainability Commission shall have the following duties:

- Performing research and providing guidance to the City and outside industry with regard to policies and projects;
- Assisting with and supporting Industrial, Commercial, and Residential Development;
- Conducting Strategic Planning exercises for various initiatives;
- Promoting efforts for sustainable practices;
- Liaising with complementary sustainability organizations.

7. At the first meeting of the Huntsville Sustainability Commission, the membership shall annually elect one of its members as the Chairperson, one of its number as Vice-Chair and one of its number as Secretary; and such other officers as it may from time to time determine necessary and appropriate for the conduct of Commission proceedings. The Huntsville Sustainability Commission may also create from among its members subcommittees as it deems appropriate to further the accomplishment of its goals and duties and may further create bylaws as appropriate.

8. Any sustainability group formed without the involvement and approval of the City Council shall henceforth be known as the Mayor’s Ad Hoc Advisory Committee on Sustainability.

**ORDINANCE NO.**

**ADOPTED** this the \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
 President of the City Council of  
 the City of Huntsville, Alabama

**APPROVED** this the \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
 Mayor of the City of Huntsville,  
 Alabama