

## Instructions on how to pay your HAAR/Association Dues:

1. Log into the Dashboard via <https://haar.realtor> using your MLS ID and password (it's case-sensitive).
2. On the right of the screen, under MEMBER SERVICES, click on the "Pay HAAR/Association Dues/Invoices" icon.
3. Put a checkmark in the PAY NOW box.
4. Scroll down to "CHOOSE PAYMENT OPTIONS".
5. If you want to Modify the ARPAC amount to pay, please click MODIFY and put in the amount.

**Step 1:** Log into the Dashboard via <https://haar.realtor>

**Step 2:**

The screenshot shows the HAAR dashboard interface. At the top, there are two main navigation tabs: "Productivity Tools & Resources" and "Member Services". The "Member Services" tab is active, and a red arrow points to the "Pay HAAR Association Dues/Invoices" icon within this menu. Other icons in the "Member Services" menu include "Pay MLS Dues/Invoices", "Register Class", "Register Event", "Invest in ARPAC", "Calendar of Events", "Office Training", and "Contribute to REALTORS in Action". Below the navigation tabs, there are sections for "Quick Links" and the HAAR logo with the text "HUNTSMVILLE AREA ASSOCIATION of REALTORS®".

**Step 3:**

The screenshot shows a table of invoices. The first row is highlighted in yellow, and a red arrow points to the "Pay Now" checkbox in the same row. The table has the following structure:

Invoice	Date	Office / Incurring Member	Invoice Total	Amount Applied	Balance Due	Pay Now
5994531	02/09/23	Huntsville Area Assoc REALTORS / 6634 - Katy Fitzgerald	1.00	0.00	1.00	<input type="checkbox"/>

Below the table, it states: **Total Due This Office: \$ 1.00**

Aging	Current	Over 30 Days	Over 60 Days	Over 90 Days
Amount	1.00	0.00	0.00	0.00

**Step 4:** Scroll down to CHOOSE PAYMENT OPTIONS.

The screenshot shows two blue buttons: "Account Activity Report" and "Choose Payment Options". A red arrow points down to the "Choose Payment Options" button.

**Step 5:** If you want to Modify the ARPAC amount to pay, please click MODIFY and put in the amount and follow the prompts.



**Contributions**

Type	Comments	Actions	Total Amount
2024 ARPAC Agent or Non-Agent	(Recommended Amount 35.00)	<a href="#">Modify</a>	35.00